



**Project
Management
Institute®
Central Iowa**

Type: Board Meeting

Date: July 11, 2023

Voting Members:

- | | |
|--|---|
| √ Brian Shadle, President | √ Stephen Rodriguez, President-Elect |
| √ Lejla Frazee, VP Operations | √ Zach VanCleave, VP Marketing |
| Vacant , VP Membership & Volunteerism | Vacant , VP Professional Development |
| Sheryl Bartleman, VP Finance | |

Non-voting Members:

- | | |
|--------------------------------------|-------------------------------------|
| Austin Shadle, Dir. Publications | √ Charity Dunwoody, Dir. Website |
| √ Liz Rosa, Dir. Volunteerism | Sheryl Bartleman, Dir. Registration |
| Mitch Miller, Dir. Technology | √ Michael Beck, Dir. Mentoring |
| √ Franklin Makia, Dir. Membership | √ Sam Hillier, Dir. Communications |
| Ben Frazee, Dir. Military Engagement | Brent Humphries, Past-President |
| Lynn Aubrey, Trustee | |

Non-Members:

1. President Call To Order (5:16 pm)
2. Roll Call - Quorum reached
3. Approve or amend last meeting minutes - Brian motion to approve the meeting minutes as stated. (Stephen - Second) Passed
4. Review and approve agenda - Brian motion to approve the meeting agenda as stated. (Stephen - Second) Passed
5. Voting in of new Board Members: N/A
6. Volunteer List Review - following up on volunteer forms [The Board sees this as a priority, so it will be a standing agenda item throughout the year.]
7. Officer Updates:
 - a. President (Brian Shadle): Verbiage in process for the elections. Brent will have this updated by this business week. Form will be filled out by one of the presidents if the Past-President does not have time to fill this out.
 - b. Past President (Brent Humphries): No Report
 - c. President Elect (Stephen Rodriquez): Looking forward to updating the strategy for the remainder of the year.
 - d. VP Operations (Lejla Frazee): Operations are running smoothly.
 - e. VP Marketing (Zach VanCleave): Marketing form use. August event email: 637/963 opens, 64 clicks to the event, 9 people signed up besides the board (not sure if there were any signed up initially).
 - f. VP Finance (Sheryl Bartleman): Monthly financial statements (e.g. Income statement, balance sheet, budget reports, etc.) - challenging area to keep up on.
 - g. VP Membership (Vacant) - no report
 - h. VP Professional Development (Vacant) - no report
8. Other Business (Board/Floor)
 - a. Sponsor a chapter meeting / event has been added to the website.
 - b. August Board Meeting will be updated.
9. Adjournment - Brian motioned to adjourn (Zach - second) (5:33 pm)