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| 6.14.2018 | 5:00 PM to 6:00 PM \**Anyone who has not previously attended an onboarding session is strongly encouraged to attend tonight’s session.* | ONBOARDING NEW BOD MEMBERS |
| 6.14.2018 | 6:00 PM to 8:00 PM | Mama Lacona’s Restaurant |
| Meeting Type meeting | PMI Central Iowa Chapter Board | |
| Facilitator | Candice Banghart | |
| Note taker | Craig Hinson | |
| Attendees in Bold | **Alex Marckmann**, **Brent Humphries, Brian Naaden**, **Brian Sardou**, **Candi Banghart**, **Charity Dunwoody**, **Craig Hinson**, Danielle Ott, **Gopi Iyer**, Jan Vanderwerf, **Janet Tan, Jeff Tuttle**, Jennifer Pietila, Joel Wolcott, **John Durman**, **Jon Hopkins**, Katie Dietz, Linda Cronk, **Lori Chambers**, **Lynn Reed**, **Madhavi Gunturu**, Mark Havlicek, Mike Hoag, Rod Jordan, **Sarah Otte**, **Stephen Rodriquez**, **Wes Erickson** | |
| FOR BOARD DISCUSSION & REVIEW | | |
| **Motions were made to appoint two new directors; see motions log.** | |  |
| * **June Chapter Meeting Update – Status / Roadblocks/ Risks/ Gaps**   + Brian N is still working on Membership Plans for hosting at the registration table.   + Brian S said we are ready for the June meeting. He is still working on one more 2018 speaker. | |  |
| * **August Membership Appreciation Event 2018**   + Craig and Stephen said we are making good progress during planning sessions. The venue is now Jasper Winery. The date is now 8/14/18. | |  |
| * **Planning is needed for the November Membership Recognition Event 2018**   + Venue   + Speaker   + Recognition of membership milestones   + Recognition for volunteers | |  |
| * **Brian S and Sarah said the preparation for October PDD event is going well including:**   + Website Status is looking great.   + We have all the Speaker and are below budget.   + Sponsorships is going well.   + Reception Planning, Marketing Plans for PMI PDD Table & Volunteers needed is still in progress. | |  |
| * Brent and Janet said Communications, Blogs, Email Blasts, Photo’s, are going well. | |  |
| * Jan was not available to provide an update on Virtual Meetings. | |  |
| * Everyone was pleased with the progress Stephen and Jon, with the help of others, have made with the Website. | |  |
| * Candi asked for assistance with finding members for open Director positions. | |  |
| * Mentoring & C2S Updates | |  |
| * Joel was not available to provide an update on Military Engagement. | |  |

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| **Action Items** | **Person Responsible** | **Deadline** | **STATUS** |
| Draft a plan to greet guests and members as they arrive and attend our monthly chapter meetings. | Brian Sardou | Next chapter meeting 6/20/18 | Pending |
| Charter was completed and approved for the Membership Recognition Dinner in November – Need status update | Brian Sardou/Lynn Reed | Next board meeting 7/12/18 | Pending |
| Virtual Meeting charter was presented and approved in January 2018.  *Approach is being considered by the VM team* | Jan Vanderwerf | Next board meeting 7/12/18 | Pending |
| Draft a plan for facilitating the PMP Self Study groups for 9/1/2018 | Brian Sardou and Linda Cronk | Plan to be submitted by 7/12/2018 | Pending |
| Make sure members can register their PDUs for past 2018 PMI CIC events. | Linda Cronk | Next board meeting 7/12/18 | Pending |
| Implement the defined communications plan for PDD | Brent Humphries | Next board meeting 7/12/18 | Pending |
| Email the board with an update on communications related activities, including the status of a 2018 communications plan. | Brent Humphries | Next board meeting 7/12/18 | Pending |
| Email the board a financial update. | Katie Dietz | 6/30/18 | Pending |

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| **Motions** | **Date** | **Motion** | **2nd** | **Aye** | **Nay** |
| Motion to appoint Madhavi Gunturu as Director of Programs | 6/14/18 | Brian Sardou | Craig Hinson | Unanimous |  |
| Motion to appoint Charity Dunwoody as Director of Communications | 6/14/18 | Brent Humphries | Craig Hinson | Unanimous |  |