September PMI BOD Meeting

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| 09.13.2018 | 6:00-7:30 | Mama Lacona’s Restaurant |
| Meeting Type meeting | PMI Central Iowa Chapter Board | |
| Facilitator | CRAIG HINSON | |
| Note taker | Charity Dunwoody | |
| Attendees in Bold | **Alex Marckmann**, Andrea Brunk, **Brent Humphries, Brian Naaden, Brian Sardou**, Candi Banghart, **Charity Dunwoody, Craig Hinson**, Danielle Ott, **Paul Tarsius**, Jan Vanderwerf, Janet Tan, Jeff Tuttle, **Jennifer Pietila**, Joel Wolcott, **John Durman**, Jon Hopkins, **Katie Dietz, Lejla Vehabovic**, Linda Cronk, Lori Chambers, **Lynn Reed, Mark Havlicek**, Mike Hoal, **Robert Olinger, Rod Jordan, Ryan Vanyo, Sarah Otte, Stephen Rodriquez** | |
| **FOR BOARD DISCUSSION & REVIEW** | | |
| **Strategic Initiatives:**   * Jon Durman – Election Committee Selection Progress * Craig – 2019 Strategic Planning Session | | John: Call for Officer Nominations Process beginning 9/14/18 with an email blast to members and Blog post. Open roles are President-Elect, VP Membership & Volunteerism, and VP of Operations.  Craig: Vendor relations (take care of needs, touch base, ask opinion of PDD, engage them)  Identify risks to PMI-CIC and make them a focus  Look for opportunities to enhance our Core Services to members  Paul Tarsius was voted in as the new Director of Website |
| * **August Membership Appreciation Event 2018** * Lessons Learned – What worked, what didn’t, Discussion for next year. | | Overall positive feedback on the event and was considered successful.  What worked:  Shirts for BOD, Plus a guest, prizes, centerpieces, food  New future ideas:  Unregister for event, advance purchase of drink tickets, more events like this for networking throughout the year |
| * + **Professional Development Update** * Final plans for PDD * Set Up, PMI SWAG Table * Membership Table – Plans for registering at event if necessary * Board Meeting will be held on 10/11 at Prairie Meadows prior to the reception for speakers/sponsors - | | On track!!  Swag, email blasts, volunteers. Registration as of 9/13 is 246 |
| * **November Membership Recognition Event 2018** * Update from Lynn Reed and membership team on planning | | First Membership volunteer appreciation event and recognition of years of Membership will be held 11/15, Invitation mock ups done, volunteer forms are being sifted through to find everyone that has made a contribution this past year. Please contact Lejla if you had helpers with projects that may have been overlooked. We don’t want to miss recognizing anyone |
| December Annual Meeting Dinner –   * Brent – VP’s will need to receive your board design details * Trivia again, need SWAG | | Each VP team can create posters for December annual meeting. Craig will contact trivia company |
| **Board Round Table & Updates on Pending Action Items** | | Stephen - Did you notice the new video on website Home page?  All Board members are asked to act as leaders in social media use to promote the Chapter.  Ryan Vanyo mentorship update. We have 3 mentees and 2 mentors. Need more  Robert announced the first military member through program was hired by Wells Fargo. Increase awareness of program, table at PDD?  Swag and signage for Membership, Military, and Mentoring team needed.  Finance- in the black  Featured Members by Katie  Jen- about 60 registrants for September Meeting  Brian Sardou- Dry run on Monday for recording the September Chapter Meeting  John Durman- first time invited to an outside organization, Invite employees to our PDD and to join as a member of PMI-CIC  Lynn Reed- C2S, meet with her to discuss strategic planning for 2019  Lejla- more volunteers signing up and no real volunteer opportunities, let her know ideas or if you need help with duties  Madhavi- Future PDDs suggestion of a photo booth experience as guests walk in the door.  Rodney- recording Sept meeting for Grinnell Mutual pilot |

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| **Action Items for Strategic Planning Session for 2019** | | | | |
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| 1 Project of the Year in 2019 | | | | |
| 2 PMI CIC Leadership Development Class | | | | |
| 3 Roles & Responsibilities’ review and alignment | | | | |
| **Action Items** | | **Person Responsible** | **Deadline** | **STATUS** | |
| Previous Action Item: Draft a plan to greet guests and members as they arrive and attend our monthly chapter meetings | | Brian Sardou/Lynn Reed | 11/15/18 Board Meeting | Pending | |
| Review wording on our website and send operations any recommended changes | | All BoD members | 11/15/18 Board Meeting | Pending | |